

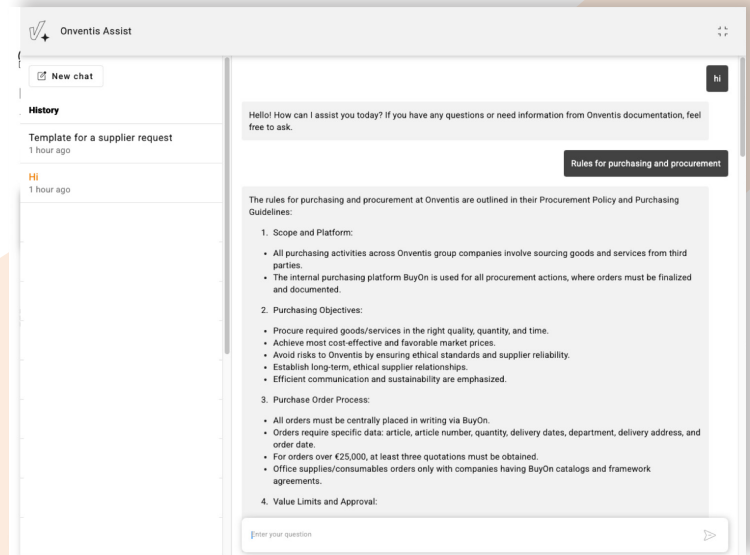
Organizational Policy & Guideline Chatbot

Turn PDFs into Procurement Data

Employees often struggle to find the right purchasing policies or approval rules when creating requisitions or orders.

The Organizational Guidelines & Policy Chatbot in Onventis Buyer changes that by allowing users to ask questions directly such as **“What’s the approval limit for my department?”** or **“Who approves IT equipment purchases?”** and get instant, accurate answers based on your organization’s uploaded policy documents.

This built-in assistant helps users act confidently, ensures compliance, and significantly reduces dependency on human support.



- ✓ Get instant answers on procurement policy, process, and approval questions.
- ✓ Communicate via an intuitive, conversational interface in Onventis Buyer.
- ✓ Continuous improvement from common policy queries and support.



Reduced support workload:
Fewer repetitive inquiries for IT and procurement teams.



Instant self-service:
Employees get answers immediately, anytime.



Faster onboarding:
New users learn policies quickly and independently.



Improved compliance:
Users follow the correct purchasing rules and approval flows.



Data-driven insights:
Understand frequently asked topics and improve documentation

To learn more contact us at insidesales@onventis.de

